

03 December 2025



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www.maldon.gov.uk



APOLOGIES: Committee Services
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CHIEF EXECUTIVE
Doug Wilkinson

Dear Councillor

You are summoned to attend the meeting of the;

COUNCIL

on **THURSDAY 11 DECEMBER 2025 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To submit a question in writing or attend in person please complete a [Public Access form](#) (to be received no later than 12noon two clear working days before the Council meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive



AGENDA COUNCIL

THURSDAY 11 DECEMBER 2025

1. **Chairperson's notices**

2. **Apologies for Absence**

3. **Minutes - 25 September 2025** (Pages 5 - 10)

To confirm the Minutes of the extraordinary Council meeting held on 25 September 2025 (copy enclosed).

4. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon two clear working days before the day of the Council meeting).

Should you wish to submit a question please complete the online form at www.maldon.gov.uk/publicparticipation.

6. **Chairperson's Announcements**

7. **Minute Book**

To consider the recommendations coming forward from the Committees detailed below. Please note that the Minutes of these meetings are not enclosed as they have not been approved at Committee level.

- a) **Performance, Governance and Audit Committee - 18 September 2025** (Pages 11 - 16)

Minute No. 256 – Council Constitution – Planning Appeals Protocol

RECOMMENDED that the Council endorses the revised and strengthened version of the Planning Appeals Protocol (attached as **APPENDIX 1**), and adopts it for inclusion in the Council's Constitution.

- b) Strategy and Resources Committee - 2 October 2025 (Pages 17 - 18)

Minute No 283 – Discretionary Fees and Charge Policy 2026 / 27

RECOMMENDED that the overarching principles for discretionary Fees and Charges policies (as detailed in **APPENDIX A**) be approved:

- c) Strategy and Resources Committee - 20 November 2025 (Pages 19 - 32)

Fees and Charges Schedule 2026 / 27

RECOMMENDED that subject to review by the Finance Working Group the detailed Fees and Charges Schedule for 2026 / 27 as set out in **APPENDIX A** be agreed subject to the Council approving the Fees and Charges Policy.

8. **Meetings of the Council**

To note that since the last Council, up until Wednesday 5 December 2025 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

North Western Area Planning Committee	10 September 2025
South Eastern Area Planning Committee	17 September
Performance, Governance and Audit Committee	18 September
Central Area Planning Committee	24 September
Strategy and Resources Committee (special)	2 October
North Western Area Planning Committee	8 October
Overview and Scrutiny Committee (meeting as the Crime and Disorder Committee)	9 October
South Eastern Area Planning Committee	15 October
District Planning Committee (special)	16 October
Central Area Planning Committee	22 October
North Western Area Planning Committee	5 November
South Eastern Area Planning Committee	12 November
Performance, Governance and Audit Committee	13 November

9. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

10. **Safeguarding Policy - Children, Young People and Adults** (Pages 33 - 74)

To consider the report of the Director of Neighbourhood Services and Communities (copy enclosed).

11. **Council Tax Base** (Pages 75 - 82)

To consider the report of the Director of Finance (copy enclosed).

12. **North Essex Local Growth Priorities** (Pages 83 - 156)

To consider the report of the Chief Executive, (copy enclosed).

13. **Devolution and Local Government Reorganisation Update** (Pages 157 - 158)

To note the update report of the Chief Executive, (copy enclosed).

14. **Consultation Response - Local Government Reorganisation** (Pages 159 - 172)
- To consider the report of the Director of Legal and Governance (Monitoring Officer) (copy enclosed).
15. **Schedule of Meetings 2026 / 27** (Pages 173 - 176)
- To consider the report of the Director of Legal and Governance, (copy enclosed).
16. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**
17. **Business by reason of special circumstances considered by the Chairperson to be urgent**
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NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

Please be aware, there is not currently lift access to the Council Chamber.